

Electronic Participation in School Board Special Meetings

Board members may attend and participate by electronic means in special meetings of the Board in accordance with this policy and state law. For purposes of this policy, “electronic means” shall be defined as attendance via telephone, video or audio conferencing, or other electronic device.

Board members may attend and participate by electronic means in a special Board meeting only when extenuating circumstances prevent the Board member from physically attending the meeting. For purposes of this policy, “extenuating circumstances” means the Board member’s job or military service requires the member to be outside of the district at the time of the meeting or inclement weather and/or unsafe driving conditions prevent the Board member from physically attending the meeting.

A special meeting at which one or more Board members attend and participate by electronic means shall be open to the public, except for periods in which the Board is in executive session.

The electronic means used shall allow the public to hear the comments made by the Board member(s) participating by electronic means and allow the Board member(s) to hear the comments made by the public. A Board member participating by electronic means will be included in the recording of the Board meeting.

A Board member who seeks to attend and participate by electronic means in a special Board meeting shall notify the Board president and superintendent prior to the meeting and shall explain the extenuating circumstances that prevent the Board member from physically attending the meeting.

If the request is approved, a Board member who attends and participates by electronic means shall identify the location from which he or she is participating, those present, and the extenuating circumstances that prevented the Board member from physically attending the meeting. If the Board convenes in executive session, the Board member attending and participating by electronic means shall ensure confidentiality during that portion of the meeting.

Adopted: October 8, 2013

LEGAL REFS.: C.R.S. 22-31-129 (*board vacancies*)
C.R.S. 22-32-108 (7)(a) (*board may adopt policy allowing board members to attend and participate electronically in regular or special board meetings*)
C.R.S. 24-6-401 *et seq.* (*open meetings law*)

CROSS REF.: BE, School Board Meetings

Akron School District, Akron, Colorado

